



**CHANDLER POLICE
DEPARTMENT
GENERAL ORDERS**
Serving with Courage, Pride, and Dedication

Order

E-11 JUVENILE OPERATIONS

Subject

**600 Arizona Missing / Abducted
Child (Amber) Alert Plan**

Effective

11/15/13

Low Frequency/High Severity

Summary:

This plan is a cooperative agreement between the Office of the Governor, the Arizona Broadcasters Association, and area law enforcement agencies for the purpose of maximizing the potential for recovery of a missing/abducted child.

A. POLICY

[41.2.6]

The most crucial time in the successful resolution of an abduction is the first one to two hours. This plan activates the full resources of the media in those initial crucial hours. Activate this Arizona Missing/Abducted Child Alert Plan when all the required conditions of the alert are met.

B. ALERT CRITERIA


BOTH CONDITIONS below must be met to activate the alert:

1. A child **17 years of age or younger** is abducted and there is reason to believe that the child is in imminent danger of serious bodily injury or death,
OR
A child **medically diagnosed** as suffering mental or physical disability is missing or abducted **and** there is reason to believe the child is in imminent danger of serious bodily injury or death,
AND
2. There is information available to disseminate to the general public which could assist in the recovery of the child and/or the apprehension of a suspect.

C. AMBER ALERT PLAN

Figure 1. **Missing/Abducted Child Plan (Amber Alert)**

Component	Action
1. Officer Duties	a. Notify supervisor if incident meets requirements for activation of the Missing/Abducted Child Alert as soon as possible b. Obtain recent photo and as complete a description as possible c. Enter the child into NCIC
2. On-Duty Field Operations Shift Commander	a. Complete Arizona Missing/Abducted Child Alert Plan Law Enforcement Checklist (at end of this order) to confirm incident meets criteria b. Request Communications to call out the PIO and Criminal Investigations supervisor and request activation of the Arizona Missing/Abducted Child Alert Plan c. Work with PIO/CIB supervisor to complete text of alert, including: <ol style="list-style-type: none"> 1) Description of missing/abducted child 2) Details of incident 3) Suspect description 4) Vehicle description 5) Chandler Police Department contact number 6) Other pertinent circumstances or information

Component	Action
<p>3. PIO Duties</p> 	<p>a. When notified of a missing/abducted child meeting the reporting criteria, the PIO will:</p> <ol style="list-style-type: none"> 1) Contact the Department of Public Safety (DPS) at (602) 223-2444, state plan password, and request activation of the Child Alert Plan that will patch PIO all major media outlets via the Emergency Alert System (EAS) <ol style="list-style-type: none"> a) Alert will immediately be delivered to all radio and televisions stations in Arizona b) Complete Amber entry in DPS web portal c) Participating stations announce the information every 15 minutes for the next two hours; then, one time per half hour for the next three hours d) Alert Plan stations will follow up regarding additional information about incident e) PIO contacts DPS when the alert needs to be cancelled 2) Request Dispatch to send a statewide NLETS message to all agencies and all on-duty Chandler police officers with complete details of the incident and notification that the Arizona Missing/Abducted Child Alert Plan is being initiated, and send same information to all on-duty Chandler police officers 3) Notify City Public Information Office and post an emergency message on Cox Communications and Channels 11 and 98 through the Emergency Preparedness Hotline 4) Activate Reverse 911, if applicable 5) Dedicate one PIO to the Alert Plan until resolved and assign another PIO (assistant PIO, CIB supervisor, CIB commander, or their designee) to handle on-scene PIO duties. <p>b. Maintain membership in the Arizona Missing/Abducted Child Alert Plan with password clearance on file with DPS</p>
<p>4. Criminal Investigations Supervisor</p>	<ol style="list-style-type: none"> a. Notify Communications Section to field calls until the designated phone bank is staffed b. Assign two detectives to staff phones in the Communications Center. A Dispatch supervisor will make two recorded phones available for this purpose. c. Provide an information control sheet for each incoming lead d. Ensure that information is disseminated to investigators as it is received e. Assign follow up to leads f. Notify Communications shift supervisor when phone bank is closed g. Assume PIO duties in absence of the dedicated department PIO
<p>5. Communications Section</p>	<ol style="list-style-type: none"> a. Field calls until the phone bank is manned by CIB b. Using established procedures, determine whether immediate police dispatch is needed and <ol style="list-style-type: none"> 1) Create an incident number for each incident resulting in a dispatched officer, or 2) If an officer is not required, record information and forward immediately to CIB or, if manned, forward call to phone bank





Chandler Police Department

ARIZONA MISSING/ABDUCTED CHILD ALERT PLAN

CHECKLIST

- ____ 1. Is the missing/abducted child incident one in which the child victim is 17 years of age or younger?
- If yes, answer question 2
If no, **do not activate** the Arizona Missing/Abducted Child Alert
- ____ 2. **Was the abduction/incident witnessed by anyone?**
- If yes, answer question 4
If no, answer question 3
- ____ 3. **Did the abduction/incident involve acts of violence?**
- If yes, answer question 4
If no, answer question 4
- ____ 4. Is there enough specific information available for broadcast to the public that could be used by the public to develop leads for law enforcement for use in recovering or rescuing the child?
- If yes, answer question 5
If no, **do not activate** the Arizona Missing/Abducted Child Alert
- ____ 5. Do you believe the child to be in danger of serious bodily harm or death OR to be in danger of serious bodily harm due to a medically diagnosed mental or physical disability?
- If yes, **activate** the Arizona Missing/Abducted Child Alert
If no, **do not activate** the Arizona Missing/Abducted Child Alert

The Alert must contain a complete description of the child and detail of the whole incident.